

MACK POWELL

EVENT CENTER

THE PERFECT PLACE TO CELEBRATE!



The Mack Powell Event Center at the Sacramento Association of REALTORS® is a beautiful venue, ideal for business meetings and social functions. We are centrally located in the Arden & Howe area of Sacramento, with easy freeway access. Oh, and by the way, we have plenty of free parking!



WHAT'S INCLUDED?

- Event Center Space
- Lobby
- 2 Break-out Rooms (If Available)
- Commercial Kitchen *
- Custom Lighting
- Personalized Floor Plan
- Consultation
- Parking
- On-Site Staff for duration of your event
- Set-Up and Breakdown
- (2hr set-up, 6hr event, 1hr takedown**). *Weekends

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PRICING & POLICIES

WEEKEND

DAY	ROOM RENTAL FEE	CLEANING DEPOSIT (REFUNDABLE)
FRIDAY- AFTER 4:30 PM	\$2207	\$500
SATURDAY - SUNDAY	\$4104	\$708

Additional hourly rate: \$160

The Mack Powell Event Center allows events to take place within the hours of 7:00 AM - 12:00 AM. All set-ups must start on or after 7:00 AM. If a request is made to arrive earlier than 7:00 AM to set-up or enter to the facility, an additional \$150 per hour rate will apply.

WEEKDAY

	BEFORE 4:30 PM		AFTER 4:30 PM & WEEKENDS		
	4 HOURS	6 HOURS	4 HOURS	6 HOURS	WEEKENDS
TRAINING ROOM	\$300	\$392	\$348	\$464	\$517
BOARD ROOM	\$300	\$392	\$348	\$464	\$517
PRESIDENT'S ROOM	\$258	\$350	\$306	\$422	\$446
EVENT CENTER HALF	\$1,144	\$1,456	\$1,232	\$1,588	*\$1,909
EVENT CENTER	\$1,763	\$2,075	\$1,851	\$2,207	\$4,104

**Half hall rental on weekends requires approval

DEPOSIT

In order to book a date on our calendar, we require a refundable cleaning deposit fee and half of the room rental cost. Please refer to the MPEC contract for additional fee clarification.

* Use of the commercial kitchen is only permitted by a pre-approved, licensed, and insured caterer. If the commercial kitchen is not necessary for an event it will remain locked and off-limits.

** All event activities and sound must conclude by no later than 11:00 PM. Your takedown and clean-up time starts at 11:00 PM. All guests and vendors will have 1 Hour to vacate the facility. Lessee and all associated parties not employed or hired by the Association are expected to have completely vacated the Premises by the end of clean up. Occupancy and use of the facility beyond the contracted time will be billed in ½ hour increments at \$300 per hour. You may not leave any items or belongings behind unless arrangements were made and included in your contract in writing.

PRICING & POLICIES

SECURITY

GUEST COUNT	GUARDS REQUIRED	COST(\$45/HOUR PER GUARD)
100	1 GUARD	\$315 (7HRS)
150-200	2 GUARDS	\$630 (7HRS)
250-300	3 GUARDS	\$945 (7HRS)

Security is required for all events that take place at the Sacramento Association of REALTORS®, the Mack Powell Event Center, and parking lot areas after 4:30 PM, weekends, or if the gathering exceeds 100 persons.

Guard requirements are determined at the discretion of the Sacramento Association of REALTORS® - Mack Powell Event Center and in conjunction with the County of Sacramento, County Sheriff Department and Alcohol Beverage Control, ABC. The County Sheriff Department and ABC may require additional information as indicated in the MPEC Contract.

INSURANCE

Evidence of liability insurance must be provided to the Association no less than 15 days prior to the Lease Period, covering both the Lessee and the Association in the amount of \$1,000,000 per occurrence and \$2,000,000 aggregate. Certificates of Insurance must include an endorsement naming SAR®, as an additional insured.

ALCOHOL

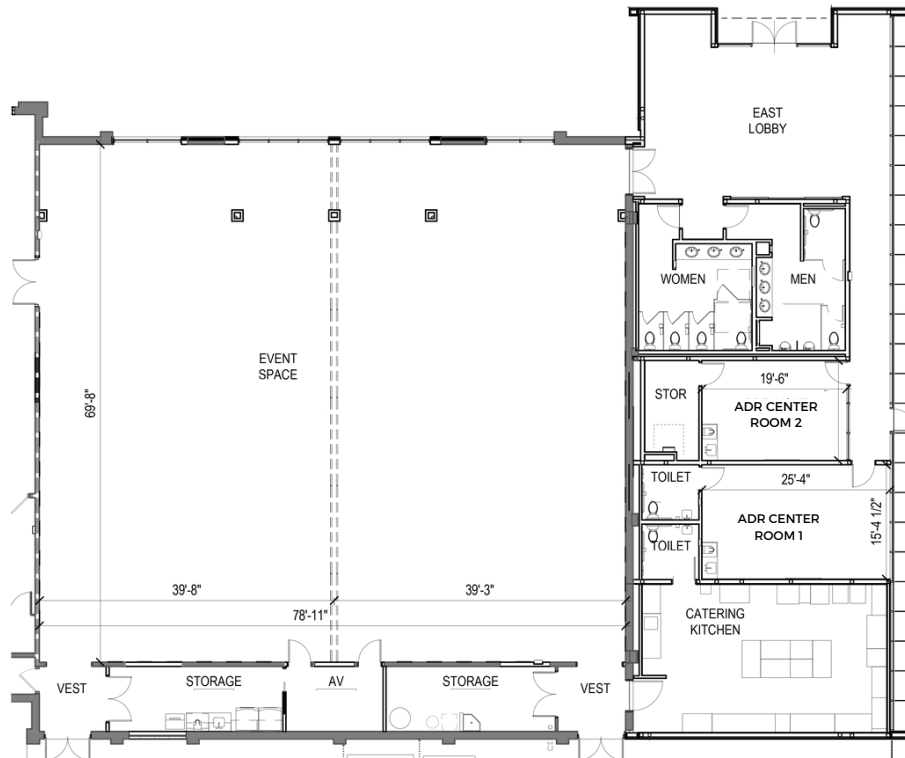
Serving alcohol must be listed on the request for Facility Use application.

Lessee is required to provide all necessary permits from the Alcohol Beverage Control Board 30 days before the event (if needed). Please see General Information Packet for more details.



ROOM DIMENSIONS & CAPACITY

Our 5600 square foot event center can accommodate up to 500 in theatre seating or 280 banquet, and is divisible by two with a soundproof air-wall, allowing for two simultaneous meetings for up to 200 people each.



ROOM DIMENSIONS & CAPACITY CHART

FULL HALL	5600 SQ. FT.	500 THEATER SEATING, 375 RECEPTION, 280 BANQUET, 160 CLASSROOM
EAST HALL	2800 SQ. FT.	175 THEATER SEATING, 175 RECEPTION, 110 BANQUET, 64 CLASSROOM
WEST HALL	2800 SQ. FT.	175 THEATER SEATING, 175 RECEPTION, 110 BANQUET, 64 CLASSROOM
ADR CENTER ROOM 1	380 SQ. FT.	CONFERENCE STYLE (THEATER SEATING UP TO 40)
ADR CENTER ROOM 2	265 SQ. FT.	CONFERENCE STYLE
BOARD ROOM	665 SQ. FT.	TABLE SEATING FOR 20, ADDITIONAL SEATING FOR 20 AROUND PERIMETER
PRESIDENT'S ROOM	350 SQ. FT.	8-10 BOARD ROOM STYLE
TRAINING ROOM	594 SQ. FT.	28 CLASSROOM STYLE

FOR MORE IMAGES VISIT : www.mpeventcenter.com/

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EVENT CENTER

AUDIO-VISUAL AND EQUIPMENT RENTAL

PACKAGE A INCLUDED WITH EVERY RENTAL: \$0	PODIUM WITH MICROPHONE
	VGA TO HDMI ADAPTOR, HDMI CABLES
	POWER STRIP, EXTENSION CORD, AUX CORD

PACKAGE B \$270	CEILING MOUNTED SCREEN & PROJECTOR
	MONITOR USE IN EVENT SPACE

PACKAGE C \$550	CEILING MOUNTED SCREEN & PROJECTOR
	MONITOR USE IN EVENT SPACE
	LAPTOP, CLICKER, MOUSE, KEYBOARD
	1 MICROPHONE
	INTERNET ACCESS

EQUIPMENT RENTAL

Stage.....	\$295
Internet Access for guest.....	\$130
Laptop.....	\$120
Pipe and Drapes 30 ft.....	\$80
Projector & Screens.....	\$270
Wireless Microphone – Handheld or Lavalier.....	\$65
Wireless clicker, mouse, keyboard.....	\$35

SERVICE

Coffee.....	\$35
Tea.....	\$35
Water Service.....	\$25

CATERING

SOUTHERN CREATIONS

(916) 343-5607
SOUTHERNCREATIONSTOGO.COM

GRISELDA'S CATERING

(916) 443-7313
GRISELDASCATERING.COM

HANNIBAL'S CATERING

(916) 638-4363
HANNIBALSCATERING.COM

RANDY PETERS CATERING

(916) 726-2339
RANDYPETERSCATERING.COM

ELEGANT & EASY GOURMET CATERING

(916) 687-8208
BETSYHITE@FRONTIERNET.NET

CATERED TO YOU

(916) 217-6163
CATEREDTOYOU CATERING.COM

SAC CITY EATS BBQ

(916) 505-8220
SACCITYEATSBQB.COM

SONS OF GUAM BBQ

916-320-9221
SONSOFGUAMBBQ.COM

GOLDEN STATE CATERING LLC.

((916)-628-9606
GOLDENSTATECATERING.NET

NASH & PROPER

(916) 420-4135
NASHANDPROPER.COM

SIMPLY SCRUMPTIOUS BY TERESA

(916)-606-9834
FACEBOOK.COM/SIMPLYSCRUMPTIOUSBYTERESA

SINFUL TREATS INC.

(888) 994-6385
SINFULTREATS.NET

EDIBLE MEMORIES

((530) 415-7330
EDIBLEMEMORIESBAKERY.COM

BAR & DRINKS

ALL BEVERAGE CATERING

(916) 923-3548
FORMOTION.COM

BAR BLISS - MOBILE BAR

(585) 764-1761
BARBLISSEVENTS.COM

A WHOLE LATTE LOVE

(916) 769-6782
LATTELV.COM

VENDORS

DECOR

BRIGHTEN UP EVENT LIGHTING

(916) 905-7993 | (415) 841-3737
BRIGHTENUPLIGHTING.COM

CELEBRATIONS

(916) 773-2133
CELEBRATIONSPARTYRENTALS.COM

RENT-RITE

(916) 440-8080
RENTRITETHEPARTYPEOPLE.COM

RELLES FLORIST

(916) 441-1478
RELLESFLORIST.COM/

SACRAMENTO EVENT CO

(916) 837-3684
SACRAMENTOEVENTCO.COM

MG LINEN SERVICES

(916) 648-1235
MGLINENS.COM

ENTERTAINMENT

CONTEMPORARY DJ'S PHOTO BOOTHS & LIGHTING

(916) 612-5781
CONTEMPORARYDJS.COM

A AND A MUSIC EVENTS

(916) 451-6700
AAMUSICEVENTS.COM

MUSIC IN MOTION

(916) 923-3548
FORMATION..COM

REAL MAGIC

(916) 257-5999
REALMAGICEVENTS.NET

API LIMOUSINE

(916) 852-5466
APILIMOS.COM/

MORNING STAR ENTERTAINMENT & EVENTS

(408) 821-3729
MORNINGSTARENTERTAINMENT.NET

DJ-JCUTZ

(650) 291-9289
JCUTZ.COM

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MACK POWELL EVENT CENTER

FULL EVENT CENTER



HALF EVENT CENTER

