

MACK POWELL EVENT CENTER

THE PERFECT PLACE TO CELEBRATE!



The Mack Powell Event Center at the Sacramento Association of REALTORS® is a beautiful venue, ideal for business meetings and social functions. We are centrally located in the Arden & Howe area of Sacramento, with easy freeway access. Oh, and by the way, we have plenty of free parking!



WHAT'S INCLUDED?

- Event Center Space
- Custom Lighting
- On-Site Staff for duration of your event
- Lobby
- Personalized Floor Plan
- Set-Up and Breakdown
- 2 Break-out Rooms (If Available)
- Consultation
- (2hr set-up, 6hr event, 1hr takedown**). *Weekends
- Commercial Kitchen *
- Parking
- Tables & Chairs

PRICING & POLICIES

WEEKEND

DAY	ROOM RENTAL FEE	CLEANING DEPOSIT (REFUNDABLE)
FRIDAY- AFTER 4:30 PM	\$2066	\$500
SATURDAY - SUNDAY	\$3823	\$710

Additional hourly rate: \$150

The Mack Powell Event Center allows events to take place within the hours of 7:00 AM - 12:00 AM. All set-ups must start on or after 7:00 AM. If a request is made to arrive earlier than 7:00 AM to set-up or enter to the facility, an additional \$150 per hour rate will apply.

WEEKDAY

	BEFORE 4:30 PM		AFTER 4:30 PM & WEEKENDS		
	4 HOURS	6 HOURS	4 HOURS	6 HOURS	WEEKENDS
EVENT CENTER HALF	\$1,070	\$1,362	\$1,154	\$1,488	*\$1,770
EVENT CENTER	\$1,648	\$1,940	\$1,732	\$2,066	\$3,823

*Half Hall rental options on the weekends only available within 90 days.

CLEANING DEPOSIT

We require a 20% or \$500 minimum refundable cleaning deposit fee and half of the room rental cost to book a date on our calendar. Please refer to the MPEC contract for additional fee clarification.

* Use of the commercial kitchen is only permitted by a pre-approved, licensed, and insured caterer. If the commercial kitchen is not necessary for an event, it will remain locked and off-limits.

** All event activities and sound must conclude by no later than 11:00 PM. Your takedown and clean-up time starts at 11:00 PM. All guests and vendors will have 1 Hour to vacate the facility. Lessee and all associated parties not employed or hired by the Association are expected to have completely vacated the Premises by the end of clean up. Occupancy and use of the facility beyond the contracted time will be billed in ½ hour increments at \$300 per hour. You may not leave any items or belongings behind unless arrangements were made and included in your contract in writing.

PRICING & POLICIES

SECURITY

GUEST COUNT	GUARDS REQUIRED	COST(\$42/HOUR PER GUARD)
100	1 GUARD	\$210 (5HRS)
150-200	2 GUARDS	\$420 (5HRS)
250-300	3 GUARDS	\$630 (5HRS)

Security is required for all events that take place at the Sacramento Association of REALTORS®, the Mack Powell Event Center, and parking lot areas after 4:30 PM, weekends, or if the gathering exceeds 100 persons.

Guard requirements are determined at the discretion of the Sacramento Association of REALTORS® - Mack Powell Event Center and in conjunction with the County of Sacramento, County Sheriff Department and Alcohol Beverage Control, ABC. The County Sheriff Department and ABC may require additional information as indicated in the MPEC Contract.

INSURANCE

Evidence of liability insurance must be provided to the Association no less than 15 days prior to the Lease Period, covering both the Lessee and the Association in the amount of \$1,000,000 per occurrence and \$2,000,000 aggregate. Certificates of Insurance must include an endorsement naming SAR®, as an additional insured.

ALCOHOL

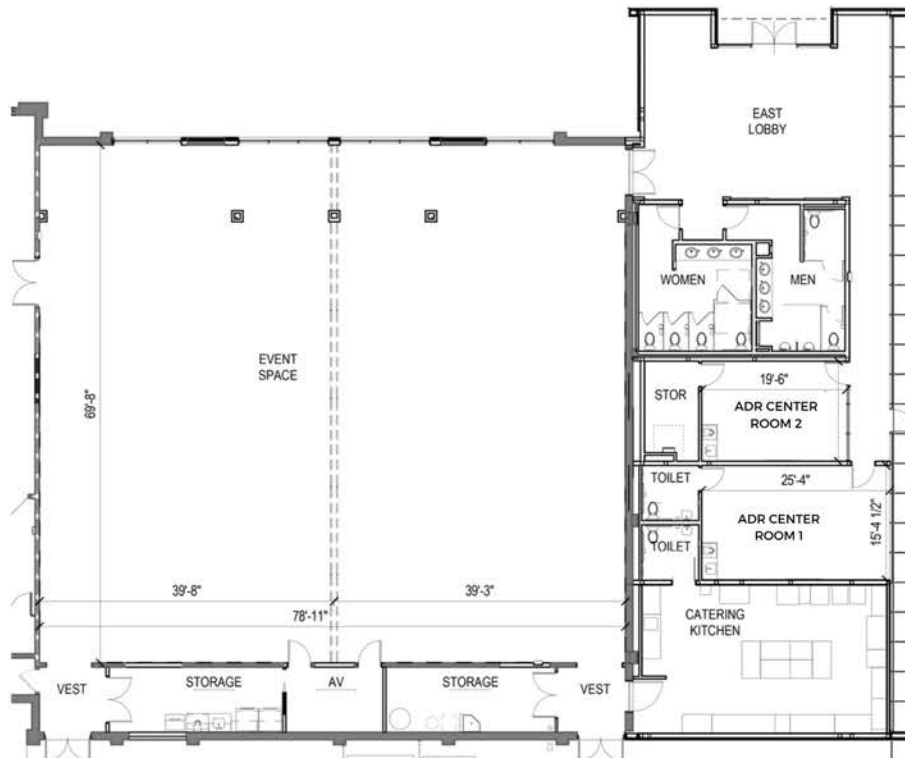
Lessee is required to provide all necessary permits from the Alcohol Beverage Control Board 30 days before the event (if needed).



MACK POWELL EVENT CENTER

ROOM DIMENSIONS & CAPACITY

Our 5600 square foot event center can accommodate up to 500 in theatre seating or 280 banquet, and is divisible by two with a soundproof air-wall, allowing for two simultaneous meetings for up to 200 people each.



ROOM DIMENSIONS & CAPACITY CHART

FULL HALL	5600 SQ. FT.	500 THEATER SEATING, 375 RECEPTION, 280 BANQUET, 160 CLASSROOM
EAST HALL	2800 SQ. FT.	175 THEATER SEATING, 175 RECEPTION, 110 BANQUET, 64 CLASSROOM
WEST HALL	2800 SQ. FT.	175 THEATER SEATING, 175 RECEPTION, 110 BANQUET, 64 CLASSROOM
ADR CENTER ROOM 1	380 SQ. FT.	CONFERENCE STYLE (THEATER SEATING UP TO 40)
ADR CENTER ROOM 2	265 SQ. FT.	CONFERENCE STYLE

FOR MORE IMAGES VISIT : www.mpeventcenter.com/

MACK POWELL

EVENT CENTER

AUDIO-VISUAL AND EQUIPMENT RENTAL

<p>PACKAGE A INCLUDED WITH EVERY RENTAL: \$0</p>	<p>PODIUM WITH MICROPHONE</p>
<p>PACKAGE B \$250</p>	<p>CEILING MOUNTED SCREEN & PROJECTOR</p> <hr/> <p>MONITOR USE IN EVENT SPACE</p>
<p>PACKAGE C \$515</p>	<p>CEILING MOUNTED SCREEN & PROJECTOR</p> <hr/> <p>MONITOR USE IN EVENT SPACE</p> <hr/> <p>LAPTOP, CLICKER, MOUSE, KEYBOARD</p> <hr/> <p>1 MICROPHONE</p> <hr/> <p>INTERNET ACCESS</p>

EQUIPMENT RENTAL

Stage.....	\$275
Internet Access for guest.....	\$125
Laptop.....	\$110
Pipe and Drapes 30 ft.....	\$75
Projector & Screens.....	\$250
Wireless Microphone - Handheld or Lavalier.....	\$60
Wireless clicker, mouse, keyboard.....	\$30

SERVICE

Coffee.....	\$30
Tea.....	\$30
Water Service.....	\$25

CATERING

ALL BEVERAGE CATERING

(916) 923-3548
FORMOTION.COM

GRISELDA'S CATERING

(916) 443-7313
GRISELDASCATERING.COM

HANNIBAL'S CATERING

(916) 638-4363
HANNIBALSCATERING.COM

RANDY PETERS CATERING

(916) 726-2339
RANDYPETERSCATERING.COM

ELEGANT & EASY GOURMET CATERING

(916) 687-8208
BETSYHITE@FRONTIERNET.NET

SAC CITY EATS BBQ

(916) 505-8220
SACCITYEATSBBQ.COM

SONS OF GUAM BBQ

916-320-9221
SONSOFGUAMBBQ.COM

SIMPLY SCRUMPTIOUS BY TERESA

(916)-606-9834
FACEBOOK.COM/SIMPLYSCRUMPTIOUSBYTERESA

SINFUL TREATS INC.

SINFULTREATS.NET

GOLDEN STATE CATERING LLC.

((916)-628-9606
WWW.GOLDENSTATECATERING.NET

VENDORS

DECOR

BRIGHTEN UP EVENT LIGHTING

(916) 905-7993 | (415) 841-3737
BRIGHTENUPLIGHTING.COM

CELEBRATIONS

(916) 773-2133
CELEBRATIONSPARTYRENTALS.COM

RENT-RITE

(916) 440-8080
RENTRITETHEPARTYPEOPLE.COM

RELLES FLORIST

(916) 441-1478
RELLESFLORIST.COM/

SACRAMENTO EVENT CO

(916) 837-3684
SACRAMENTOEVENTCO.COM

MG LINEN SERVICES

(916) 648-1235
MGLINENS.COM

ENTERTAINMENT

**CONTEMPORARY DJ'S PHOTO
BOOTH & LIGHTING**

(916) 612-5781
CONTEMPORARYDJS.COM

A AND A MUSIC EVENTS

(916) 451-6700
AAMUSICEVENTS.COM

MUSIC IN MOTION

(916) 923-3548
FORMATION..COM

REAL MAGIC

(916) 257-5999
REALMAGICEVENTS.NET

API LIMOUSINE

(916) 852-5466
APILIMOS.COM/

**MORNING STAR
ENTERTAINMENT & EVENTS**

(408) 821-3729
MORNINGSTARENTERTAINMENT.NET

DJ-JCUTZ

(650) 291-9289
JCUTZ.COM

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